

ATTACHMENT I

Cost Breakdown AIDS Community Information Outreach 2005

Organization: _____

Date Submitted: _____

Period Covered: _____

EXPENDITURE CATEGORY	AMOUNT
PROFESSIONAL PERSONNEL	
SUPPORT PERSONNEL	
FRINGE BENEFITS	
EQUIPMENT	
SUPPLIES	
TRAVEL	
COMMUNICATIONS	
REPRODUCTION	
OTHER COSTS (SPECIFY)	
CONSULTANTS	
DOCUMENT DELIVERY	
TOTAL DIRECT COST	
[MODIFIED TOTAL DIRECT COST]	
OVERHEAD/IDC (____%)	
TOTAL	

NOTE: The above categories are examples only and are not meant to be all-inclusive.

ATTACHMENT J

Application for NLM AIDS Community Information Outreach Express Award

1. Name of project
2. Name of organization requesting funding
3. Contact information for organization requesting funding (include street, city, state, zip code, county, Congressional district, telephone number, fax number, email address, website URL)
4. Name, telephone number, and email address of primary contact for project (if different contacts for administrative and program issues, please supply both)
5. Name, address, and website URL of any other organization(s) participating in project
6. Indicate types of organizations involved in project

Type of Organization	Check if Lead	Check if Partner (check all that apply)
Community Organization		
Health Sciences Library		
Public Library		
Other Library		
Clinic		
Health Department		
Other Healthcare Organization		

Academic Organization		
Other - Specify		

7. Amount of funding requested (up to \$10,000) Also include budget breakdown and justification

8. Goals and objectives of project

9. Target audience for project (check all that are appropriate)

Types of Populations	Check if Primary Target(s)	Check if Secondary Target(s)
African Americans		
Asian/Pacific Islanders		
Hispanic Americans		
Native Americans		
Gay/Lesbian/Bisexual/Transgender		
Males		
Females		
Sex Workers		
General Public		
Students		
Substance Abusers		
Incarcerated Populations		
Prison Personnel		
Teens		
Seniors		
People living with HIV/AIDS		
Health care providers		
CBO staff/volunteers		
Librarians		
Other – please specify		

10. Indicate which of the following activities will be conducted as part of the project

Type of Activity	Check if applicable	Comments
Internet Access		
Purchase Computers		
Training of clients		
Training of staff		
Training of general public		
Document Access (interlibrary loan, purchase books, etc)		
Resource Development (development of fact sheets, brochures, databases, etc.)		

11. Include a **brief** narrative description of the work that will be performed as part of this project – how the objectives of the project will be achieved
(Attach pages, as necessary)

12. How will you promote your project to the target audience(s)?

13. How will you evaluate your project's effect or success? How will you know whether your project is successful?

14. List and describe personnel who will carry out the project. Either describe their qualifications in a narrative form including education, training, and experience or attach resumes or CVs. Indicate their role in the project.